

REQUEST FOR RECTIFICATION INACCURATE PERSONAL DATA

TO:	VOLKAN O. OZLEM GEO RENT A CAR Vurinas St. Ampavri Kos town Kos / Dodekanese 85300 GREECE Tel: +30 698 288 9939	REQUEST NUMBER	DATE
	<i>Completed by the competent body</i>		

APPLICANT OWN DATA:

Name*:	
Surname*:	

Request description: "Inaccurate Personal data Rectification".

Please rectify (or complement) my personal data. Specifically, i wish the correction/complementation of the

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 As there is a clear error / there has been a change of my data after my initial registration.

Choose the way you wish to be informed about your request processing procedure:
<input type="checkbox"/> 1. Through e-mail to the e-mail address <input type="checkbox"/> 2. Following your own communication with the Data Protection Officer

Choose the way you wish to receive your reply:
<input type="checkbox"/> 1. Receive it through e-mail <input type="checkbox"/> 2. Receive it by post at Address for correspondence StreetNumber CityP.S.

I hereby declare that all the data mentioned in the Request are accurate and true.

PROVISION OF INFORMATION

- We will reply to your Requests, free of charge, without delay, and in any case within (1) one month after receiving your request. However, if your request is complex or if there is a large number of your requests, we will notify you within the month in case we need to take another two (2) months extension within which we will respond to you. If your Claims are manifestly unsubstantiated or excessive, due, in particular, to their recurring nature, "VOLKAN O. OZLEM GEO RENT A CAR" may impose a reasonable fee, taking into account the administrative costs of providing information or executing the requested action or refuse to follow up the Request.

- Requests are kept for 2 years from receipt.
- Your personal data, provided hereby by this Request, are processed by "VOLKAN O. OZLEM GEO RENT A CAR " Vurinas St. Ampavri Kos Town Kos / Dodecanese 85300 GREECE -----in order to examine the execution of your request regarding the protection of your personal data (as required by Regulation 679/2016/EU), are limited to what is strictly necessary and do not concern specific categories of data or data relating to criminal convictions or offenses and the Data processors, like the post service company with which our reply is sent to you, may have access to them, we do not reply to you using automated decision making and concerning these data you have also the rights to correct, delete, restrict, oppose processing and file a complaint before the Data Protection Authority.

INSTRUCTIONS

- CAUTION! The exercise of your right demands that you must ONLY send this Request and not other documents. Any other documents sent will not be considered and will be destroyed immediately. In case other additional supporting documents may be required, for the formulation of our response to your Request, we will contact you and ask you to send them to us.

DATE: __/__/20__

The Declaring party

(Signature)